

First Nations Summit

TO: BC Bands and Tribal Councils
Chiefs, Chief Negotiators, Official Delegates

Please ensure your Official Delegate receives this notice.

FROM: First Nations Summit Office

DATE: AUGUST 24, 2023

SUBJ: OCTOBER 2023 Summit Meeting Date and Location
[Accommodation Information to be Provided Separately]

The next **FIRST NATIONS SUMMIT MEETING** is confirmed to be both IN- PERSON and ONLINE VIA ZOOM (HYBRID) and is scheduled for:

DATE: OCTOBER 18 & 19, 2023 (Wednesday – Thursday)
TIME: 9:00 AM TO 4:30 PM DAILY (Approximate times only)
**PLACE: SONGHEES WELLNESS CENTRE
1100 ADMIRALS ROAD,
VICTORIA, BC**

ONLINE ZOOM OPTION ALSO AVAILABLE

Note: The FNS meeting and all associated events will follow all health protocols put in place by Songhees personnel. These protocols will be shared and updated, as necessary.

MEETING REGISTRATION

To provide accurate information for catering and other organizational requirements at the meeting site, all participants, whether attending in-person or online by Zoom, are required to pre-register for the meeting.

Registration link:

<https://us02web.zoom.us/meeting/register/tZrcuyrqz4vH937RpK3nBCUjYL08OiNqvKH#/registration>

Page Two - First Nations Summit Meeting Notice

RESOLUTION SUBMISSIONS

Please submit your draft resolution and supporting documentation to resolutions@fns.bc.ca.

The resolution **submission deadline** for the OCTOBER 2023 FNS meeting is **Friday, SEPTEMBER 22, 2023**.

Please be reminded that the current process for dealing with resolutions was adopted by the Chiefs in Assembly at the September 2010 First Nations Summit meeting. A copy of the revised resolutions process is posted on the Summit's website at www.fns.bc.ca. If this information cannot be accessed, please email mteneese@fns.bc.ca to have a copy emailed to you.

Late resolutions may still be accepted and included in Package B Resolutions ("Late Resolutions") and presented to the Chiefs and delegates on the final day of the meeting, where they will determine whether or not to consider any or all Package B Resolutions at the meeting or defer to another time.

AGENDA INFORMATION

All requests for agenda time at the First Nation Summit meetings must be made in writing at least one month in advance of scheduled First Nation Summit meeting dates. For this meeting, please send your request to the First Nations Summit Executive Director Howard Grant via email to hgrant@fns.bc.ca. **In your requests please include the following information: Subject matter: length of time requested: presenter/speaker: any audio/video requirements.**

First Nations Summit meeting agendas are developed at least two weeks prior to a Summit meeting date, and it is difficult to allow late requests due to time constraints. Your cooperation in this regard is appreciated.

KIT INFORMATION

In order to maintain information control, your First Nation or Tribal Council representative will be required to sign in as your authorized delegate to receive a kit, if one is distributed. Those First Nations who require more than one kit are requested to contact Marilyn Kelly at the Summit office via email at mkelly@fns.bc.ca with a list of names. To ensure that sufficient kits are available, please submit your list two weeks before meeting dates.

Have information for the Summit kits? Please forward the information to the Summit office by the deadline date of **Friday, October 6, 2023**. If you miss the deadline, please photocopy 75 copies for distribution at the meeting. Please see "Information Control" section below for the procedures for distribution of your information.

Page Three - First Nations Summit Meeting Notice

REQUESTS FOR KIT INFORMATION

For this meeting, those delegates unable to attend the Summit meeting, you can request the information distributed at the Summit along with the kit by contacting Marilyn Kelly via email at mkelly@fns.bc.ca.

INFORMATION CONTROL

Information brought in for distribution at the Summit meetings, must be delivered to Summit staff for approval of the Chairpersons. Once approved, the information is distributed by our staff.

WEBCAST

The Summit meeting can be viewed live on the First Nations Summit website www.fns.bc.ca. All Summit meetings are webcast.

IMPORTANT NOTICE ABOUT TRAVEL REIMBURSEMENTS

TRAVEL EXPENSES FOR **ONE DELEGATE** PER FIRST NATION AND PER TRIBAL GROUP WILL BE REIMBURSED. THE REQUIRED DAILY REGISTRATION IS PERTINENT AS REIMBURSEMENT IS CALCULATED ACCORDING TO THE DAYS SIGNED IN. IF A DELEGATE FAILS TO REGISTER DURING ONE OF THE MEETING DATES, THEN THAT DAY'S EXPENSES WILL BE DEDUCTED FROM TOTAL CLAIM.

IT IS ALSO IMPORTANT THAT THE **BAND AND TRIBAL COUNCIL'S "OFFICIAL" DELEGATE** REGISTERS IN THAT BAND & TRIBAL COUNCIL REGISTRY; OTHERS SHOULD REGISTER AS OBSERVERS.

PLEASE INFORM YOUR "OFFICIAL DELEGATE" THAT HE/SHE MUST RETAIN AND SUBMIT THEIR ORIGINAL BOARDING PASSES AND ORIGINAL RECEIPTS. THESE ITEMS ARE NECESSARY FOR REIMBURSEMENT PURPOSES. WITHOUT THE ORIGINAL RECEIPTS YOUR REIMBURSEMENT CLAIM WILL BE ADJUSTED ACCORDINGLY.